

South Dakota Department of Human Services Co-Occurring Disorders System Change Initiative Program Management Consultant

If you are looking for a unique opportunity to advance the fields of mental health and substance abuse in South Dakota, the Department of Human Services is looking for you. The DHS is searching for the right person or organization to consult with to oversee and manage the development and implementation of a state-wide service delivery system for individuals with co-occurring disorders. The goals for the project will be developed by the Department of Human Services, the Co-Occurring Disorders Executive Team, and the Program Management Consultant.

The Consultant will be responsible for managing the federal grant to assure compliance with the goals and activities; facilitate coalition building among the service providers in the State; coordinate project activities; communicate progress with the Substance Abuse and Mental Health Services Administration (SAMHSA) the federal entity funding the project; review and recommend changes in state administrative rules and applicable statutes to allow for the implementation of a co-occurring system of care; and complete quarterly and annual reports. The Consultant will also oversee relevant project operations, evaluation and outcome tasks and serve as the liaison with stakeholders in the State, including the respective Advisory Councils.

The Consultant must be well-organized; able to communicate effectively; have knowledge of applicable state and federal laws, rules and regulations; human service programs; people being served; program administration procedures; grant development and administration; and knowledge of mental health and substance abuse programs. In addition, the Consultant must have the ability to work effectively and efficiently with DHS staff and community organizations; exercise sound judgment in the performance of consultant responsibilities; write meaningful, concise, and accurate reports and correspondence; analyze data and information and draw conclusions; train and advise program staff and service providers; and evaluate project effectiveness.

The Co-Occurring Program Management Consultant will be reimbursed with grant funding through the Substance Abuse and Mental Health Services Administration (SAMHSA) and will report to the Co-Occurring Disorders Executive Team. The consultant will be responsible to work with the Department of Human Services to coordinate office space and location for the contract period.

If you or your organization are interested in learning more about this opportunity, please visit <http://dhs.sd.gov/ada/> and submit a proposal detailing your qualifications, experience and a budget for managing this effort to:

Gib Sudbeck, Director
Division of Alcohol and Drug Abuse
3800 East Hwy 34, Hillsvue Properties Plaza
c/o 500 East Capitol Avenue
Pierre, SD 57501

This request for a consultant services will close December 3, 2007.